

Date Bar Repeat

Customize the default display of Rooms on the Tape Chart by choosing the number of rows to appear before a row break. This setting is chosen in **SETUP | PMS | SETUP** in the "Date Bar Repeat" setting. See instructions below.

The setting gives you the option to set a row break in multiples of 10. This allows you to show all of your Rooms in one list or break the rows to fit your Room Types. To change the sort order in which the Rooms appear, see [Add or Edit Rooms](#)

For example, if you have 13 Rooms and want them to appear on the Tape Chart without a break in the rows then, choose 20 rows. Or, you may have 20 rooms that you want display in with a row break. Choose 10 rows to create a row break and two sections or 20 rows to create one list. See the example below.

Example 1: 20 Rooms with "10 rows" selected

Room Status	Room	20 Dec	21 Dec	22 Dec	23 Dec	24 Dec	25 Dec
Clean	101 (Corner with a/bath)	1	1	1	1	1	1
Dirty	102 (Corner with a/bath)	1	1	1	1	1	1
Clean	103 (Corner with a/bath)	1	1	1	1	1	1
Dirty	104 (Corner with a/bath)	1	1	1	1	1	1
Clean	105 (Large Room with 1 King Bed)	1	1	1	1	1	1
Dirty	106 (Large Room with 1 King Bed)	1	1	1	1	1	1
Clean	107 (Large Room with 1 King Bed)	1	1	1	1	1	1
Dirty	108 (Suite - 2 Bedroom Rooms)	1	1	1	1	1	1
Clean	109 (Suite - 2 Bedroom Rooms)	1	1	1	1	1	1
Dirty	110 (Suite - 2 Bedroom Rooms)	1	1	1	1	1	1
Clean	111 (Suite - 2 Bedroom Rooms)	1	1	1	1	1	1
Dirty	112 (Suite - 2 Bedroom Rooms)	1	1	1	1	1	1
Clean	113 (Single Beds)	1	1	1	1	1	1
Dirty	114 (Single Beds)	1	1	1	1	1	1
Clean	115 (Conference Room)	1	1	1	1	1	1
Dirty	116 (Conference Room)	1	1	1	1	1	1
Clean	117 (Suite with 2 bedrooms)	1	1	1	1	1	1
Dirty	118 (Suite with 2 bedrooms)	1	1	1	1	1	1

click image to enlarge

Example 2: 20 Rooms with "20 rows" selected

Room Status	Room	20 Dec	21 Dec	22 Dec	23 Dec	24 Dec	25 Dec
Clean	101 (Corner with a/bath)	1	1	1	1	1	1
Dirty	102 (Corner with a/bath)	1	1	1	1	1	1
Clean	103 (Corner with a/bath)	1	1	1	1	1	1
Dirty	104 (Corner with a/bath)	1	1	1	1	1	1
Clean	105 (Large Room with 1 King Bed)	1	1	1	1	1	1
Dirty	106 (Large Room with 1 King Bed)	1	1	1	1	1	1
Clean	107 (Large Room with 1 King Bed)	1	1	1	1	1	1
Dirty	108 (Suite - 2 Bedroom Rooms)	1	1	1	1	1	1
Clean	109 (Suite - 2 Bedroom Rooms)	1	1	1	1	1	1
Dirty	110 (Suite - 2 Bedroom Rooms)	1	1	1	1	1	1
Clean	111 (Suite - 2 Bedroom Rooms)	1	1	1	1	1	1
Dirty	112 (Suite - 2 Bedroom Rooms)	1	1	1	1	1	1
Clean	113 (Single Beds)	1	1	1	1	1	1
Dirty	114 (Single Beds)	1	1	1	1	1	1
Clean	115 (Conference Room)	1	1	1	1	1	1
Dirty	116 (Conference Room)	1	1	1	1	1	1
Clean	117 (Suite with 2 bedrooms)	1	1	1	1	1	1
Dirty	118 (Suite with 2 bedrooms)	1	1	1	1	1	1

click image to enlarge

Customize Tape Chart

Tape Chart

- [Tape Chart Features](#)
- [Customize Tape Chart](#)
- [Tape Chart - New Booking](#)
- [Booking Pop-up Window](#)
- [Bookings Status](#)
- [Marking a Room "Out of Order"](#)
- [Tape Chart | Payment Status Icons](#)
- [Tape Chart | Self Check-in and Check-out Icons](#)

Change Row Break Setting

- Go to SETUP | PMS | SETUP.
- In the first section "Setup" choose the number of rows in the drop down list in the "Date Bar Repeat" setting.
- Click Save.
- For the change to take effect and display on the Tape Chart, you need to log out and log in again.

The screenshot shows the PMS Setup page with the following configuration:

Section	Setting	Value
Setup	Show Restricted Rates by Default on Inquiry Page	Yes
	Folio Printout	No Tax Breakout
	Session Timeout (minutes)	60 minutes
	Default days on Tape Chart	13 days
	Date Bar Repeat	10 rows
External Services	Control Active	Control ID
	Control ID	Control Credit Limit
	Control Credit Limit	Metropolis Active
	Metropolis Active	Metropolis ID
	Metropolis ID	
Night Audit	Automatic Night Audit	Yes
	Charge Folios Required	Yes
	Night Audit Active	No
	System Date	11-DEC-2015
	Night Audit Commenced	27-JUL-15 @ 12:36:44
Night Audit User	BC	
Look and Feel	Display on Tape/Availability Chart	Room Type Desc
	Use Inventory Groups on Add Charges	Yes
	Custom Style Sheet	
	Use Custom Logo	No
Authorization	Auth On Checkin	No
	One Time Auth Fee	
	Nightly Auth Fee	

At the bottom of the page, there is a **Save** button.

