

# Receipt Details

A Receipt is created each time a deposit is taken or a credit card transaction is processed. If you are setup to use online processing of deposits, then 'receipts' will be automatically issued against the booking in the amount specified in the deposit. Clicking on the Receipt link shows Receipt Details, including an authorization and transaction ID when using a credit card gateway with the POS Module.

If you wish to use the features for adding Receipts – both credits and debits – to bookings, then make sure you upgrade to the Channel Management Tool Pro product. To see if this upgrade is right for you, see <https://www.bookingcenter.com/products/channel-manager/> and then [contact BookingCenter](#) to upgrade. In addition to offering the capability for managing credits and debits, the Channel Management Tool Pro provides a comprehensive [Letters](#) feature to allow unlimited customized communication – via printer, email, SMS, fax, or .pdf – for sending correspondence to Guests associated with bookings, as well as a full suite of Reports to better manage the system.

## Receipt Details

Number:	71809	Date:	14-MAY-2008
Payment:	\$36.00	Type:	American Express
Extras:	\$0.00	Name:	Test Tester
Discount:	\$0.00	Card Num:	370000000000028
Total:	\$36.00	Expires:	01/10
		Auth Num:	000000
Address:	1495 Coleman Valley	Authorization number is held here, as well as card and expiry and CCv2 if.	
City:	Occidental	State:	CA
Postcode:	95465	Country:	Usa
Booking 21690351W	Payment 36.00	Extras 0.00	Refunds 0.00
Total 36.00			