# Restrictions

**Minimum Stay** – Minimum length of stay, this is the minimum number of nights that a reservation must be for in order to have this rate applicable. Generally this is used on the lowest rates.

Maximum Stay - Maximum length of stay, this is the maximum number nights a reservation may be for.

Arrivals - You can set a rate to be ineligable to arrive on a specific day of the week using the Closed box under the day in question.

The text field at the bottom shows the date ranges you are modifying. Be sure to click 'Save' to save your changes.

#### Rate Grid

In this area you can view your rates on a calendar. The screen by default will show a month at a time. You can advance the view by using the drop down menu that starts on Today's Date; then hit the Refresh button. You can change the variables by which you search by selecting modify the first date to display drop down and manually entering the number of weeks and rows and hitting Refresh.

The system will accept any value between 1 - 60 for number of weeks to display and 1-4 for number of rows to display. Please be aware page rendering time will vary depending on number of rooms in the property and number of weeks/rows selected.

### Review Your Work

After you have entered Room Types, Default Rates and Managed Rates this is a convenient table to view your work

Rate	Description	Default	Feb 11 Thu	Feb 12 Fri	Feb 13 Sat	Feb 14 Sun	Feb 15 Mon	Feb 16 Tue	Feb 17 Wed
С	Cheap rate	30.00	50.00	50.00	50.00	65.00	50.00	50.00	50.00
DORM	Dom Beds	50.00	50.00	60.00	60.00	50.00	50.00	50.00	50.00
E	Expensive	85.00	110.00	110.00	110.00	110.00	110.00	110.00	110.00
EWEB	Web rate from E	60.75	99.00	99.00	99.00	99.00	99.00	99.00	99.00
LONG	Long Rate greater than 20 days	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
SHORT	Stays shorter than 20 days	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00
TC1	TRavelocity	18.25	39.00	39.00	39.00	50.70	00.08	39.00	39.00

The Left side of the grid will show the Rate plan, the Description and the Default rate plan pricing. The right side will show the actual pricing per day. You can also tick the box that says 'Show Extended Details' and hit Refresh and the rate grid will show you additional details including min/max stay, cost per extra adult, child and infants as shown below.

Begin with the week containing	Today's Date	▼ and display	60	weeks,	1	per row
Show Extended Details (e.g. Min Length of Stay, Max Length of Stay, child/infant petc)	pricing, Refresh					

Rate	Description	Default	Oct 26 Mon	Oct 27 Tue	Oct 28 Wed	Oct 29 Thu	Oct 30 Fri	Oct 31 Sat	Nov 1 Sun
BCCONV	BCCONV rate	118.72	132.97	132.97	132.97	132.97	153.42	153.42	132.97
	Per person rate	Number of Guests	1	1	1	1	1	1	1
		Extra Adult	0	0	0	0	0	0	0
		Extra Child	0	0	0	0	0	0	0
		Extra Infants	0	0	0	0	0	0	0
		Min Stay	1	1	1	1	1	1	1
		Max Stay	0	0	0	0	0	0	0
		Closed to Arrivals	N	N	N	N	N	N	N
BCGRAND	BCGRAND rate	136.99	153.42	153.42	153.42	153.42	184.11	184.11	153.42
	Per person rate	Number of Guests	1	1	1	. 1	1	. 1	1
		Extra Adult	0	0	0	0	0	0	0
		Extra Child	0	0	0	0	0	0	0
		Extra Infants	0	0	0	0	0	0	0
		Min Stay	2	2	2	2	2	2	2
		Max Stay	7	7	7	7	7	7	7
		Closed to Arrivals	N	N	N	N	N	N	N

# Make a Test Booking

It is always a good idea to make a test booking to see what the Guest Sees.

\* If you complete the booking; 2 e-mails are automatically sent – 1 to the property's e-mail and 1 to the guest's e-mail. If you don't want the property to receive notification of your test bookings - go to Contact Information and change the main e-mail.

# Features and Images

**Activities and Amenities** 

Activity and Amenities apply generally to the property. Indicate if the Activities are onsite or in the area. Please tick all that apply.