Group Reports

Group Summary: The **Group Summary** displays a summary list of all of the Group Bookings in a selected date range. The Report includes the Group Name the Group Booking Title and Arrival/Departure Dates.

Rooming List : Displays the details of the individual Guests in a Group Booking. The Report includes, each guest name, confirmation number, Room Type and Room, # of Guests and Arrival/Departure Dates.

Group Reports

- Group Summary
- Rooming List